

BOARD OF EDUCATION – JUNE 15, 2020

CALL TO ORDER AND ROLL CALL

The Board of Education of Cissna Park Community Unit District #6 was called to order at 7:01 p.m. by President Bud Petry, with the following Board members and administrators present: Mrs. Kristina Phelan; Mr. Michael Kaeb; Mrs. Ashleigh Verkler; Mr. Jason Edelman; Mr. Brent Neukomm; Mr. Mark Wilkening; and Mr. Bud Petry; Dr. Daniel S. Hylbert, superintendent; Mr. Mark Portwood, principal 6-12 grade, by conference call; Mrs. Bethanie Marshall, principal of grades K-5, by conference call; and Mrs. Barbara Rust, board secretary.

APPROVAL OF AGENDA

Mr. Wilkening made the motion, seconded by Mr. Neukomm to **APPROVE THE AGENDA** as presented. Discussion. Vote: Ayes, all. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

Mr. Edelman made the motion, seconded by Mr. Kaeb to **APPROVE THE RECOMMENDED ACTION ON THE FOLLOWING CONSENT AGENDA ITEMS AS PRESENTED: IV. Minutes; VI.B. Payroll; and XI.A. Abatement of Working Cash Fund.** Discussion. Vote: Mr. Edelman, aye; Mr. Neukomm, aye; Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Phelan, aye; Mr. Kaeb, aye; and Mrs. Verkler, aye. Motion carried.

APPROVAL OF MINUTES

Mr. Edelman made the motion, seconded by Mr. Kaeb to **APPROVE THE MINUTES OF THE LAST MEETING** as presented. Discussion. Vote: Ayes, all. Motion carried.

FINANCIAL REPORTS AND PAYMENT OF BILLS/PAYROLL

Mr. Neukomm made the motion, seconded by Mr. Wilkening to **APPROVE THE BILLS FOR THE MONTH OF JUNE AS PRESENTED: Education Fund, \$31,844.11; Operations and Maintenance Fund, \$5,847.64; Transportation Fund, \$192.34; Tort Immunity, \$4,218.33; and Fire Prevention and Life/Safety Fund, \$16,220.40.** Discussion. Vote: Mr. Edelman, aye; Mr. Neukomm, aye; Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Phelan, aye; Mr. Kaeb, aye; and Mrs. Verkler, aye. Motion carried.

Mr. Edelman made the motion, seconded by Mr. Kaeb to **APPROVE THE PAYROLL FOR THE MONTH OF JUNE IN THE AMOUNT OF \$145,288.88.** Discussion. Vote: Mr. Neukomm, aye; Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Phelan, aye; Mr. Kaeb, aye; Mrs. Verkler, aye; and Mr. Edelman, aye. Motion carried.

HEARING OF DELEGATIONS

None

COMMUNICATIONS

The following communication was received: Letter of Interest and Resume from Kara Borchers for K-5 Elementary Teacher.

COMMITTEE REPORTS

Negotiations & Personnel Committee

Mr. Wilkening made the motion, seconded by Mrs. Phelan to **APPROVE A 2.25% SALARY INCREASE FOR THE NON-CERTIFIED STAFF AND JR/SR HIGH SCHOOL PRINCIPAL FOR THE 2020-2021 SCHOOL TERM.** Discussion. Vote: Mr. Neukomm, aye; Mr. Wilkening, aye; Mr. Petry, present; Mrs. Phelan, aye; Mr. Kaeb, aye; Mrs. Verkler, aye; and Mr. Edelman, aye. Motion carried.

Building Committee

Mr. Edelman made the motion, seconded by Mr. Neukomm to **APPROVE THE PROPOSAL SUBMITTED BY QUALITY NETWORK SOLUTION AND SENERGY ELECTRIC TO REPLACE THE PHONE/INTERCOM SYSTEM AT A COST OF \$37,913.07. HALF OF THE PROJECT COST (\$18,956.53) WILL BE COVERED THROUGH THE STATE MAINTENANCE GRANT WITH THE OTHER HALF BEING PAID FOR USING DISTRICT FUNDS.** Discussion. Vote: Mrs. Phelan, aye; Mr. Kaeb, aye; Mrs. Verkler, aye; Mr. Edelman, aye; Mr. Neukomm, aye; Mr. Wilkening, aye; and Mr. Petry, aye. Motion carried.

Discussion of potentially converting the outside basketball courts back into tennis courts was discussed. Mrs. Phelan, board member, spoke to the board about the desire to have tennis courts available to the community and students. She is looking into grants and public funding that would cover resurfacing and drawing lines; also, tennis equipment could be made available through this grant. The board felt that it was worth pursuing. A possible survey may be sent out to the community and students.

Finance Committee

Economic Development Board Update – Mr. Petry gave the board an update on the re-convened start-up of the Cissna Park Economic Board. The development board has received an infusion of funds through a grant that will benefit with school and community. One of the long range plans is for businesses to apply for mini grants which could be used for a variety of reasons, such as video cameras. Mr. Petry will keep the board informed as the Economic Board moves forward.

REPORT FROM PRINCIPALS

Mrs. Bethanie Marshall informed the board that surveys have been sent to parents and staff regarding the recent remote learning. About one-third of the staff and forty-three parents have responded so far—surveys are due by Sunday, June 21st. Input has been positive and informative so far. Access to technology and chrome books will be part of the district's future.

Mr. Mark Portwood thanked Mr. Petry and the board for approving the raise for support staff and himself. Mr. Portwood then highlighted changes made in the junior high/high school handbook. After some discussion, it was decided to change the minimum grade point average requirement of the Cissna Park Honor Society from 9.5 to 10.0. Also changed was the graduation requirements of students required to take one semester of consumer education and one semester of economics.

Mr. Portwood also shared with the board that St. Paul's Woodworth would like to explore a sports cooperative with Cissna Park at the junior high level; and Christ Lutheran would like to explore a sports cooperative with Cissna Park at the high school level with boys' baseball and boys' basketball. Mr. Portwood suggested placing the possibility of sports cooperatives on the July board agenda with a possible motion to vote.

Prom will be held on July 10th at the City Center in Champaign. The prom will be held following the guidelines of the Champaign County Public Health Department. Graduation will be held July 17th in the park following public health state safety guidelines.

Discussion of potentially splitting of Kindergarten class for 2020-2021 school term was held. Twenty-seven students have pre-registered. After some discussion, the board agreed to split the class. The split will potentially be for 3 to 4 years—K, 1st, 2nd, and potentially 3rd grade. Dr. Hylbert said that two qualified applicants have applied for the second Kindergarten teaching position.

Mr. Wilkening made the motion, seconded by Mrs. Phelan to **ADOPT THE ELEMENTARY STUDENT HANDBOOK, THE JUNIOR HIGH / HIGH SCHOOL STUDENT HANDBOOK, THE ACTIVITY HANDBOOK; AND THE TEACHERS' HANDBOOK FOR 2020-2021 AS PRESENTED.** Discussion. Vote: Ayes, all. Motion carried.

Mr. Wilkening made the motion, seconded by Mr. Kaeb to **EMPLOY MRS. KARA BORCHERS AS A K-5 SELF-CONTAINED TEACHER PENDING RECEIPT OF THE REQUIRED STATE LICENSURE FOR THE 2020-2021 SCHOOL TERM WITH DUTIES TO BE ASSIGNED BY THE SUPERINTENDENT.** Discussion. Vote: Mr. Kaeb, aye; Mrs. Verkler, aye; Mr. Edelman, aye; Mr. Neukomm, aye; Mr. Wilkening, aye; Mr. Petry, aye; and Mrs. Phelan, aye. Motion carried.

SUPERINTENDENT'S REPORT

Mr. Edelman made the motion, seconded by Mr. Kaeb to **ABATE THE WORKING CASH FUND BY \$18,500.00 AND TO PERMANENTLY TRANSFER THE SAME AMOUNT TO THE EDUCATION FUND.** Discussion. Vote: Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Phelan, aye; Mr. Kaeb, aye; Mrs. Verkler, aye; Mr. Edelman, aye; and Mr. Neukomm, aye. Motion carried.

Mr. Edelman made the motion, seconded by Mrs. Verkler to **APPROVE A 210-DAY CONTRACT FOR MR. JEFFREY CLIFTON TO COVER 30 DAYS OF SUMMER EMPLOYMENT FOLLOWING THE 2020-2021 SCHOOL YEAR. THE ESTIMATED RATE OF PAY FOR THE 30 DAYS WILL BE \$269.97 PER DAY.** Discussion. Vote: Mr. Edelman, aye; Mr. Neukomm, aye; Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Phelan, aye; Mr. Kaeb, aye; and Mrs. Verkler, aye. Motion carried.

Mr. Petry thanked the office staff for their continued work through the COVID-19 epidemic.

ADJOURNMENT

Mr. Neukomm made the motion, seconded by Mr. Wilkening to **ADJOURN THE MEETING AT 8:13 P.M.** Discussion. Vote: Ayes, all. Motion carried.

Board President

Board Secretary