

BOARD OF EDUCATION – MAY 15, 2017

CALL TO ORDER AND ROLL CALL

The Board of Education of Cissna Park Community Unit District #6 was called to order at 7:00 p.m. by President Bud Petry, with the following Board members and administrators present: Mrs. Ashleigh Verkler, Mr. Jeremy Seggebruch, Mr. Jason Edelman, Mr. Nutz Weber, Mr. Mark Wilkening, and Mr. Bud Petry; Dr. Daniel S. Hylbert, superintendent; Mr. Mark Portwood, Grades 6-12 principal; Mrs. Bethanie Marshall, Grades K-5 principal; and Mrs. Barbara Rust, board secretary.

APPROVAL OF AGENDA

Mr. Wilkening made the motion, seconded by Mr. Weber to **APPROVE THE AGENDA** as presented. Discussion. Vote: Ayes, all. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

Mr. Wilkening made the motion, seconded by Mr. Weber to **APPROVE THE RECOMMENDED ACTION ON THE FOLLOWING CONSENT AGENDA ITEMS AS PRESENTED: IV. Minutes; V.B. Payroll; VIII. A.1. Grant Authority to Superintendent to Employ Summer Workers; IX.B. Approve Upcoming Summer FFA Trips; IX.D. Accept Letter of Resignation from Amanda Gooden as Kindergarten Teacher; X.A. Approval of Closed Session Minutes; X.B. Approval of Destruction of Closed Session Audio Recordings; X.C. Approval of Final 2016-2017 School Calendar; and X.D. Second Reading and Approval of PRESS Board Policy Changes.** Discussion. Vote: Mr. Weber, aye; Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Verkler, aye; Mr. Seggebruch, aye; and Mr. Edelman, aye. Motion carried.

APPROVAL OF MINUTES

Mr. Wilkening made the motion, seconded by Mr. Weber to **APPROVE THE MINUTES OF THE LAST MEETING.** Discussion. Vote: Ayes, all. Motion carried.

FINANCIAL REPORTS AND PAYMENT OF BILLS/PAYROLL

Mr. Edelman made the motion, seconded by Mr. Petry to **APPROVE THE BILLS FOR THE MONTH OF MAY AS PRESENTED: Education Fund, \$56,505.92; Operations and Maintenance Fund, \$5,325.04; Transportation Fund, \$3,682.22; and Tort Immunity, \$550.00.** Discussion. Vote: Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Verkler, aye; Mr. Seggebruch, aye; Mr. Edelman, aye; and Mr. Weber, aye. Motion carried.

Mr. Wilkening made the motion, seconded by Mr. Weber to **APPROVE THE PAYROLL FOR THE MONTH OF MAY IN THE AMOUNT OF \$135,073.94.** Discussion. Vote: Mr. Petry, aye; Mrs. Verkler, aye; Mr. Seggebruch, aye; Mr. Edelman, aye; Mr. Weber, aye; and Mr. Wilkening, aye. Motion carried.

HEARING OF DELEGATIONS

Comfort Dog Ministry—Diane Goldenstein and Dean Henrichs introduced Mahlah to the school board. Mahlah is a part of Our Savior Lutheran Church’s “Comfort Dog Ministry.” Comfort Dog Ministry is a national ministry with a goal of reaching and getting out to the community to provide comfort from suffering. To become a comfort dog, Mahlah has received over 2000 hours of training. Mrs. Goldenstein and Mr. Henrichs wanted the board to know that Comfort Dog Ministry is available to the students, school, and community for fun and in a time of need. When Mahlah visits the school in a time of tragedy, students are encouraged to pet her, which in turn has a calming effect, allowing for students to open up about their grief.

The following concerns were voiced by Brian Neukomm: Concern for the upcoming FMLA leave of first grade teacher, Kelsie Pool in November 2017. Does the school administration have names of substitutes to fill the position? He does not want to see numerous teachers fill the position. He wanted to know the board’s progress on his cafeteria concerns from the March meeting. He informed the board that he has turned his Statement of Economic Interest into the county for the open school board position. Lastly, Mr. Neukomm wanted to know what the details were for the Kindergarten teacher’s upcoming resignation at the end of the 2016-2017 school year. The board encouraged him to ask the teacher why her decision was made.

Jeannie Seggebruch asked the board if anything has been done in regards to the business teacher position being filled. The position has been posted on Appli-Track numerous times. There is a shortage of business teachers across the state. Mrs. Marshall, guidance counselor for the district, said that accounting classes have been offered online, with mixed reviews.

COMMUNICATIONS

The following communications were received: FMLA Leave Request from 1st grade teacher, Kelsie Pool; Letter of Application and Resume from Angela Napolitano as K-12 Music teacher; Letter of Resignation from Amanda Gooden as Kindergarten teacher; FOIA Request from IRTA and Response from Dr. Hylbert asking for list of retirees for the 2016-2017 school year; and 4 letters of interest from Maria Marquez, Kristina Phelan, Nutz Weber, and Brian Neukomm for the open 2-year term school board member position.

COMMITTEE REPORTS

Negotiations & Personnel:

Mr. Wilkening made the motion, seconded by Mr. Weber to **GRANT AUTHORITY TO THE SUPERINTENDENT TO EMPLOY THE NEEDED STUDENT AND ADULT WORKERS FOR THE SUMMER MONTHS (JUNE-AUGUST)**. Discussion. Vote: Mr. Petry, aye; Mrs. Verkler, aye; Mr. Seggebruch, aye; Mr. Edelman, aye; Mr. Weber, aye; and Mr. Wilkening, aye. Motion carried.

REPORT FROM PRINCIPALS

Mrs. Bethanie Marshall, K-5 principal, and Mr. Mark Portwood, Jr./Sr. high school principal addressed Mr. Neukomm's cafeteria concerns. Both principals felt that the lunchroom has gone well this school year. Parents have supported the lunch program by eating lunch with their children, and both principals feel that there is good communication with the cafeteria manager. Mrs. Marshall invited the board to the upcoming elementary spring concert and the elementary awards day. The PTO will be sponsoring the annual elementary Field Day on the last day of school, June 1st. Mr. Portwood informed the board that the FFA Alumni will be taking FFA students to Racine, Wisconsin to tour the Case I-H plant and Jelly Belly factory on the last day of school.

Mr. Wilkening made the motion, seconded by Mr. Weber to **APPROVE THE OVERNIGHT OUT-OF-STATE TRIPS OF THE FFA AS FOLLOWS: FFA National Leadership Conference in Washington, D.C. June 19-25, 2017; and Illinois FFA Camp July 25-28, 2017 in Monticello, IL.** Discussion. Vote: Ayes, all. Motion carried.

Mr. Wilkening made the motion, seconded by Mr. Weber to **EMPLOY ANGELA NAPOLITANO AS A FULL-TIME K-12 MUSIC EDUCATION TEACHER FOR THE 2017-2018 SCHOOL TERM WITH DUTIES TO BE ASSIGNED BY THE SUPERINTENDENT.** Discussion. Vote: Mr. Seggebruch, nay; Mr. Edelman, aye; Mr. Weber, aye; Mr. Wilkening, aye; Mr. Petry, aye; and Mrs. Verkler, nay. Motion carried.

Mr. Wilkening made the motion, seconded by Mr. Weber to **ACCEPT THE RESIGNATION OF AMANDA GOODEN AS KINDERGARTEN TEACHER EFFECTIVE AT THE END OF THE 2016-2017 SCHOOL YEAR.** Discussion. Vote: Mr. Petry, aye; Mrs. Verkler, aye; Mr. Seggebruch, aye; Mr. Edelman, aye; Mr. Weber, aye; and Mr. Wilkening, aye. Motion carried.

SUPERINTENDENT'S REPORT

Mr. Wilkening made the motion, seconded by Mr. Weber to **DECLARE THE FOLLOWING CLOSED SESSION MEETING MINUTES OPEN TO THE PUBLIC: February 27, 2017. CLOSED SESSION MEETING MINUTES TO REMAIN CLOSED TO PROTECT THE PUBLIC INTEREST OR THE PRIVACY OF AN INDIVIDUAL: March 26, 1984; August 1, 1994; December 19, 1994; January 16, 1995; February 20, 1995; March 20, 1995; June 20, 1996; August 19, 1996; September 16, 1996; October 21, 1996; September 15, 1997; January 21, 2002; May 17, 2004; June 21, 2004; July 19, 2004; August 30, 2004; September 20, 2004; November 15, 2004; December 20, 2004; January 17, 2005; February 21, 2005; March 21, 2005; May 16, 2005; September 19, 2005; April 24, 2006; July 17, 2006; September 11, 2006; October 16, 2006; December 18, 2006; March 17, 2008; March 16, 2009; September 7, 2010; September 20, 2010; December 19, 2011; August 20, 2012; February 12, 2013; December 16, 2013; January 27, 2014; February 10, 2014; February 24, 2014; June 16, 2014; January 26, 2015; and February 23, 2015; October 19, 2015; December 14, 2015; December 29, 2015; January 25, 2016; February 22, 2016; and March 21, 2016.** Discussion. Vote: Mr. Seggebruch, aye; Mr. Edelman, aye; Mr. Weber, aye; Mr. Wilkening, aye; Mr. Petry, aye; and Mrs. Verkler, aye. Motion carried.

Mr. Wilkening made the motion, seconded by Mr. Weber to **DESTROY THE FOLLOWING CLOSED SESSION AUDIO RECORDINGS AS ALLOWED BY SECTION 2.06C OF THE OPEN MEETINGS ACT: 5/18/15.** Discussion. Vote: Ayes, all. Motion carried.

Mr. Wilkening made the motion, seconded by Mr. Weber to **APPROVE THE FINAL 2016-2017 SCHOOL CALENDAR.** Discussion. Vote: Ayes, all. Motion carried.

Mr. Wilkening made the motion, seconded by Mr. Weber to **ACCEPT THE FOLLOWING BOARD POLICY CHANGES FROM PRESS:**

- 2:100 Board Member Conflict of Interest
- 3:70 Succession of Authority
- 4:15 Identify Protection
- 4:15AP Protecting the Privacy of Social Security Numbers
- 4:60-AP4, E1 Internal Procedures for Procurement Transactions
- 4:130-E Free & Reduce -Price Food Services
- 4:180 Pandemic Preparedness
- 4:180-API School Action Steps for Pandemic Influenza
- 4:180-AP2 Pandemic Influenza Surveillance & Reporting
- 5:70 Religious Holidays
- 5:80 Court Duty
- 5:110 Recognition for Service
- 5:120 Employee Ethics; Conduct; & Conflict of Interest
- 5:130-AP Email Retention
- 5:220-E Unsatisfactory Performance Report for Substitute Teachers
- 5:230 Maintaining Student Discipline
- 5:270-E Notice of Employment
- 5:285 Drug & Alcohol Testing for School Bus & Commercial Drivers
- 5:285-AP Drug & Alcohol Testing for School Bus & Commercial Drivers
- 5:300 Schedules and Employment Year
- 6:70 Teaching About Religions
- 6:70-AP Teaching About Religions
- 7:100 Health, Eye, and Dental Examinations
- 7:190-E2 Student Handbook Checklist

Discussion. Vote: Ayes, all. Motion carried.

Mr. Wilkening made the motion, seconded by Mr. Seggebruch to **APPOINT NUTZ WEBER TO FILL THE 2-YEAR UNEXPIRED TERM OF SCHOOL BOARD MEMBER FOR THE TERM 2017-2019.** Discussion. Vote: Mr. Seggebruch, aye; Mr. Edelman, aye; Mr. Weber, aye; Mr. Wilkening, aye; Mr. Petry, aye; and Mrs. Verkler, aye. Motion carried.

Dr. Hylbert administered the Oath of Office to Mr. Weber.

Mr. Wilkening made the motion, seconded by Mr. Weber to **ADJOURN THE MEETING AT 7:48 P.M.** Discussion. Vote: Ayes, all. Motion carried.

Board President

Board Secretary