

BOARD OF EDUCATION – JULY 17, 2017

CALL TO ORDER AND ROLL CALL

The Board of Education of Cissna Park Community Unit District #6 was called to order at 7:00 p.m. by President Bud Petry, with the following Board members and administrators present: Mrs. Ashleigh Verkler; Mr. Jeremy Seggebruch; Mr. Jason Edelman; Mr. Brent Neukomm; Mr. Nutz Weber; and Mr. Mark Wilkening; Dr. Daniel S. Hylbert, superintendent; Mrs. Bethanie Marshall, principal; Mr. Mark Portwood, principal; and Mrs. Barbara Rust, board secretary.

APPROVAL OF AGENDA

Mr. Wilkening made the motion, seconded by Mr. Weber to **APPROVE THE AGENDA** as presented. Discussion. Vote: Ayes, all. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

Mr. Neukomm made the motion, seconded by Mrs. Verkler to **APPROVE THE RECOMMENDED ACTION ON THE FOLLOWING CONSENT AGENDA ITEMS AS PRESENTED: IV. Minutes; V.B. Payroll; IX.A. Extra-Curricular Supervisors for 2017-2018 School Year; IX.B. Accept Resignation of Lindsey Denault as Elementary Teacher; and X.C. Approve Activity Fund Accounts for 2017-2018.** Discussion. Vote: Mr. Seggebruch, aye; Mr. Edelman, aye; Mr. Neukomm, aye; Mr. Weber, aye; Mr. Wilkening, aye; Mr. Petry, aye; and Mrs. Verkler, aye. Motion carried.

APPROVAL OF MINUTES

Mr. Neukomm made the motion, seconded by Mrs. Verkler to **APPROVE THE MINUTES OF THE LAST MEETINGS** as presented. Discussion. Vote: Ayes, all. Motion carried.

FINANCIAL REPORTS AND PAYMENT OF BILLS/PAYROLL

Mr. Wilkening made the motion, seconded by Mr. Weber to **APPROVE THE BILLS FOR THE MONTH OF JULY AS PRESENTED: Education Fund, \$26,453.46; Operations and Maintenance Fund, \$8,465.37; Transportation Fund, \$11,402.57; and Tort Immunity, \$1,122.55.** Discussion. Vote: Mr. Edelman, aye; Mr. Neukomm, aye; Mr. Weber, aye; Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Verkler, aye; and Mr. Seggebruch, aye. Motion carried.

Mr. Neukomm made the motion, seconded by Mrs. Verkler to **APPROVE THE PAYROLL FOR THE MONTH OF JULY IN THE AMOUNT OF \$139,360.23.** Discussion. Vote: Mr. Neukomm, aye; Mr. Weber, aye; Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Verkler, aye; Mr. Seggebruch, aye; and Mr. Edelman, aye. Motion carried.

HEARING OF DELEGATIONS

Mr. Paul Brown from First Midstate was present at the meeting to discuss the resolution to issue general obligation school bonds. He congratulated the district on their A+ credit rating. The following motion was approved:

Mr. Seggebruch made the motion, seconded by Mr. Wilkening to **APPROVE CONSIDERATION AND ACTION ON A RESOLUTION PROVIDING FOR THE ISSUE OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2017, OF THE DISTRICT, FOR THE PURPOSE OF ALTERING AND RECONSTRUCTING SCHOOL BUILDING AND PURCHASING AND INSTALLING EQUIPMENT THEREIN FOR FIRE PREVENTION AND SAFETY, ENERGY CONSERVATION AND SCHOOL SECURITY PURPOSES, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF.** Discussion. Vote: Mr. Neukomm, aye; Mr. Weber, aye; Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Verkler, aye; Mr. Seggebruch, aye; and Mr. Edelman, aye. Motion carried.

From the public—Mr. Brian Neukomm asked the board on the status of hiring the second grade teacher.

COMMUNICATIONS

The following communications were received: A letter of resignation from Lindsey Denault as elementary teacher; letter of application from Shelisa Henrichs for K-5 elementary teacher; letter of application from Becca Gervais for high school English teacher; and a FOIA request from NBC5 Chicago and Response from Dr. Hylbert.

COMMITTEE REPORTS

Finance Committee – Dr. Hylbert

Dr. Hylbert presented a summary of fund balances with the board on the FY2017 Financial Report; and also presented the tentative budget for fiscal year 2018. The district should run a surplus in the Education and Operations & Maintenance Fund. The Transportation Fund is showing a small deficit but will be balanced if the district receives all of the payments owed to it from the state of Illinois. Everything is pending per payments from the state.

Mr. Edelman made the motion, seconded by Mr. Neukomm to **APPROVE THE FOLLOWING TENTATIVE BUDGET RESOLUTION:**

RESOLUTION APPROVING TENTATIVE FY2018 BUDGET

BE IT RESOLVED BY THE BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 6, COUNTY OF IROQUOIS, STATE OF ILLINOIS, as follows:

SECTION I: That the Budget as hereto prepared by Superintendent Daniel S. Hylbert is hereby approved as a Tentative Budget only in the form attached hereto and made a part hereof.

SECTION II: That the Tentative Budget shall be made available in such tentative form to public inspection for at least 30 days prior to final action thereon.

SECTION III: That notice of the availability of said Tentative Budget for public inspection shall be given publication in the CISSNA PARK NEWS being published in this school district.

SECTION IV: That a public hearing shall be held as to such Tentative Budget on the 18th day of September, 2017, at the hour of 6:45 p.m. at the Board of Education Office located at 511 North Second Street in the Village of Cissna Park.

ADOPTED this 17th day of July, 2017.

President, Board of Education

Discussion. Vote: Ayes, all. Motion carried.

Mr. Wilkening made the motion, seconded by Mr. Weber to **DIRECT THE SUPERINTENDENT TO CAUSE TO BE PUBLISHED IN THE CISSNA PARK NEWS ON JULY 20, 2017 THE FOLLOWING NOTICE:**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Education of Community Unit School District No. 6, County of Iroquois, State of Illinois, that a tentative Budget for said School District for the fiscal year beginning July 1, 2017 will be on file and conveniently available to public inspection at the Unit Office at 511 North Second Street, Cissna Park, Illinois, from and after 8:00 a.m. on the first day of August, 2017 at the Unit Office of Cissna Park Community Unit School District No. 6.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 6:45 p.m. on the 18th day of September, 2017, at the office of Cissna Park Community Unit School District No. 6.

DATED this 17th day of July, 2017.

BOARD OF EDUCATION of Community Unit School District No. 6, in the County of Iroquois, State of Illinois.

By: _____
Secretary

Discussion. Vote: Ayes, all. Motion carried.

Negotiations & Personnel Committee

The board discussed the lease of an additional copier for the school district. The teachers wanted easier access to a copier after school hours. It was decided to look into dispersing main office keys or access cards to the teachers instead of a copier option.

REPORT FROM PRINCIPALS

Mr. Mark Portwood and Mrs. Bethanie Marshall, principals for the school district reported on the following: Mrs. Marshall informed the board that the District Title I plan has been approved and ready for the next step towards finalization. Sixth and ninth grade orientation will be sometime the week of August 19th. Mr. Portwood gave an update on the project spearheaded by athletic director, Josh Landon, of moving the senior class pictures off of the walls in the high school hallway into a rolodex frame. A thank you to Briana Waldbeser, Jenna Waldbeser, and Donna Jean for helping with the project. Also Mr. Portwood informed the board that Dan Prieto is working on the district's new website.

Mr. Neukomm made the motion, seconded by Mrs. Verkler to **EMPLOY THE FOLLOWING PERSONNEL AS EXTRA-CURRICULAR SUPERVISORS FOR THE 2017-2018 SCHOOL TERM WITH DUTIES AS FOLLOWS:**

Anderson, Stuart	Assistant Jr. High Boys' Baseball Coach Assistant H.S. Boys' Baseball Coach
Chrastka, Carin	High School Golf Coach Jr. High Track Coach
Clifton, Jeff	FFA Advisor
Debolt, Erin	Art Club Sponsor High School Scholastic Bowl Coach Freshman Class Sponsor Senior Class Sponsor
Dodd, Bethanie	Jr. High Girls' Volleyball Asst. Coach
Focken, Darryl	Head Jr. High Boys' Basketball Coach Head Jr. High Boys' Baseball Coach Head H.S. Boys' Baseball Coach
Gerdes, Eric	Jr. High Assistant Boys' Basketball Coach
Hasselbring, Lynn	Jr. High Yearbook Co-Sponsor Jr. High Scholastic Bowl Sophomore Class Sponsor
Jean, Donna	FCCLA Sponsor
Johnson, Seth	Weight Club Sponsor H.S. JV Boys' Basketball Coach
Landon, Josh	Unit Athletic Director Head H.S. Girls' Volleyball Coach Head Jr. High Girls' Volleyball Coach Junior Class Sponsor
Lober, Gail	Jr. High Student Council Advisor Co-Sponsor High School Yearbook H.S. Co-Student Council Junior Class Sponsor High School Musical
Long, Kevin	Head H.S. Boys' Basketball Coach
Marshall, Bethanie	Cissna Park Honor Society Sponsor

Napolitano, Angela	Unit Instrumental & Vocal Music Director
Prieto, Dan	Jr. High Yearbook Co-Sponsor Photography Coordinator Senior Class Sponsor Freshman Class Sponsor Jr. High Track Coach
Schade, Katie	Head Jr. High Girls' Basketball Coach
Trumble, Nicole	Assistant H.S. Girls' Volleyball Coach
Videka, Anthony	High School Head Girls' Basketball Coach Assistant Jr. High Girls' Basketball Coach Sophomore Class Sponsor H.S. Co-Student Council
Yergler, Julie	Jr. High Speech
_____	H.S. Assistant Girls' Basketball Coach
_____	High School Advanced Literature Sponsor

Discussion. Vote: Mr. Neukomm, aye; Mr. Weber, aye; Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Verkler, aye; Mr. Seggebruch, aye; and Mr. Edelman, aye. Motion carried.

Mr. Neukomm made the motion, seconded by Mrs. Verkler to **ACCEPT THE RESIGNATION OF LINDSEY DENAULT AS ELEMENTARY TEACHER EFFECTIVE IMMEDIATELY.** Discussion. Vote: Mr. Edelman, aye; Mr. Neukomm, aye; Mr. Weber, aye; Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Verkler, aye; and Mr. Seggebruch, aye. Motion carried.

SUPERINTENDENT'S REPORT

Dr. Hylbert reported to the board dates for the beginning of school activities, and that Registration is set for August 7 and 8, 2017. A Teacher's Workshop is scheduled for Monday, August 21st, with the first day of student attendance on Tuesday, August 22nd. School will begin at 8:15 a.m. with an early dismissal of 2:20 p.m.

Mr. Neukomm made the motion, seconded by Mrs. Verkler to **APPROVE THE SCHOOL FEES FOR 2017-2018 AS FOLLOWS:**

**CISSNA PARK C.U.S.D. #6
FEES FOR 2017-2018**

LUNCHES

Grades K – 3	\$2.15 or \$43.00 for month
Grades 4 – 8	\$2.40 or \$48.00 for month
Grades 9 – 12	\$2.65 or \$53.00 for month
Adults	\$2.85 or \$57.00 for month
Yearly Grades K-3 “Milk Break” Fee	\$35.00
Extra milk is twenty-five cents per carton	

BOOK RENTAL

Grades 1 – 3	\$30.00
Grades 4 – 8	\$35.00
Grades 9 – 12	\$40.00
Kindergarten	\$20.00

***Lunch Fees are being increased by 10 cents to move the District towards the federal reimbursement rate of \$2.78 for free lunches. The 10-cent increase will bring the district in compliance with the Healthy, Hunger Free Act of 2010.**

There will be no charge for workbooks, lab fees, practice sets, etc. There will be a charge for supplies: i.e. lumber, music reeds, Foods II class, materials, etc. Lock rental is \$3.00 with \$1.00 refunded if lock is returned at the end of the year. Music instrument rental fee will be assessed for depreciation and maintenance on any school owned musical instrument loaned to a student. The fee will range from \$40 to \$75 for the school year depending on the instrument.

ADMISSION TO ATHLETIC EVENTS

High School Games

- Season tickets cost \$25.00
Good only at high school games,
no tournaments or grade school
games.
- Cissna Park H.S. students are free.
- Senior citizens (62 and over) are free.
Staff, board members and school age
family members are free.
- Visiting H.S. students are \$2.00.
- Adult Admission is \$4.00.

Junior High Games

- Season tickets cost \$25.00.
Good only at grade school
games, no tournaments or
high school games.
- Cissna Park students are free.
- Visiting students are \$2.00.
- Cissna Park staff, board
members and school age
family members are free.
Senior citizens (62 and over)
are free.
- Adult Admission is \$3.00.

A Combined Junior High and High School Season Pass is \$40.00.

Discussion. Vote: Mrs. Verkler, aye; Mr. Seggebruch, aye; Mr. Edelman, aye; Mr. Neukomm, aye; Mr. Weber, aye; Mr. Wilkening, aye; and Mr. Petry, aye. Motion carried.

Mr. Neukomm made the motion, seconded by Mrs. Verkler to **APPROVE ALL ACTIVITY FUND ACCOUNTS IN THE CISSNA PARK C.U.S.D. #6 FOR THE 2017-2018 SCHOOL YEAR.** Discussion. Vote: Mrs. Verkler, aye; Mr. Seggebruch, aye; Mr. Edelman, aye; Mr. Neukomm, aye; Mr. Weber, aye; Mr. Wilkening, aye; and Mr. Petry, aye. Motion carried.

Mr. Neukomm made the motion, seconded by Mr. Weber to **EMPLOYEE SHELISA HENRICHS AS A K-5 ELEMENTARY TEACHER WITH DUTIES TO BE ASSIGNED BY THE SUPERINTENDENT.** Discussion. Vote: Mr. Seggebruch, aye; Mr. Edelman, aye; Mr. Neukomm, aye; Mr. Weber, aye; Mr. Wilkening, aye; Mr. Petry, aye; and Mrs. Verkler, aye. Motion carried.

Mr. Weber made the motion, seconded by Mr. Wilkening to **EMPLOY BECCA GERVAIS AS HIGH SCHOOL ENGLISH TEACHER WITH DUTIES TO BE ASSIGNED BY THE SUPERINTENDENT.** Discussion. Vote: Mr. Edelman, aye; Mr. Neukomm, aye; Mr. Weber, aye; Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Verkler, aye; and Mr. Seggebruch, aye. Motion carried.

EXECUTIVE SESSION

Mr. Weber made the motion, seconded by Mr. Wilkening to **RECESS AT 7:56 P.M. TO ENTER CLOSED SESSION BEGINNING APPROXIMATELY AT 8:00 P.M. FOR THE PURPOSE OF DISCUSSING THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, AND PERFORMANCE OF SPECIFIC CERTIFIED AND EDUCATIONAL SUPPORT PERSONNEL.** Discussion. Vote: Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Verkler, aye; Mr. Seggebruch, aye; Mr. Edelman, aye; Mr. Neukomm, aye; and Mr. Weber, aye. Motion carried.

Mr. Weber made the motion, seconded by Mr. Wilkening to **APPROVE A SUCCESSOR EMPLOYMENT CONTRACT PER SEPARATE COPY ATTACHED FOR DR. DANIEL HYLBERT AS SUPERINTENDENT OF SCHOOLS EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2021. DR. HYLBERT RECEIVED A 2% SALARY INCREASE FOR FY2018. DR. HYLBERT WILL RECEIVE INCREASES IN SALARY OF 1% PER YEAR FOR FY2019 THROUGH FY2021. DR. HYLBERT WILL CONTINUE TO PICK UP THE COST OF HEALTH INSURANCE FOR THE REMAINDER OF THE CONTRACT.** Discussion. Vote: Mr. Neukomm, aye; Mr. Weber, aye; Mr. Wilkening, aye; Mr. Petry, aye; Mrs. Verkler, aye; Mr. Seggebruch, aye; and Mr. Edelman, aye. Motion carried.

ADJOURNMENT

Mr. Weber made the motion, seconded by Mr. Neukomm to **ADJOURN THE MEETING AT 9:01 A.M.** Discussion. Vote: Ayes, all. Motion carried.

Board President

Board Secretary